

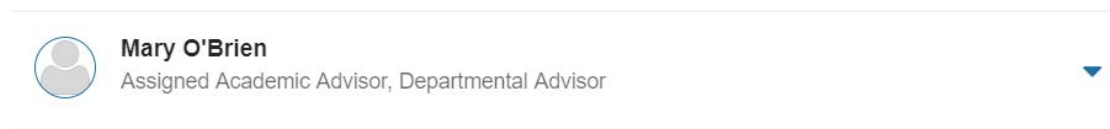
# Scheduling an Advising Appointment in UMKC Connect

## Log into UMKC Connect

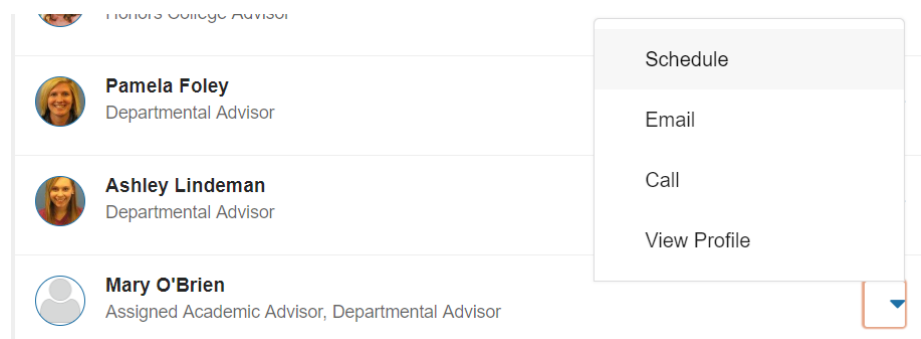
1. From the UMKC homepage (www.umkc.edu), scroll all the way to the bottom and click UMKC Connect in the right hand corner.
2. Log in with your SSO and password. You are now logged into Connect!

## Make an Appointment

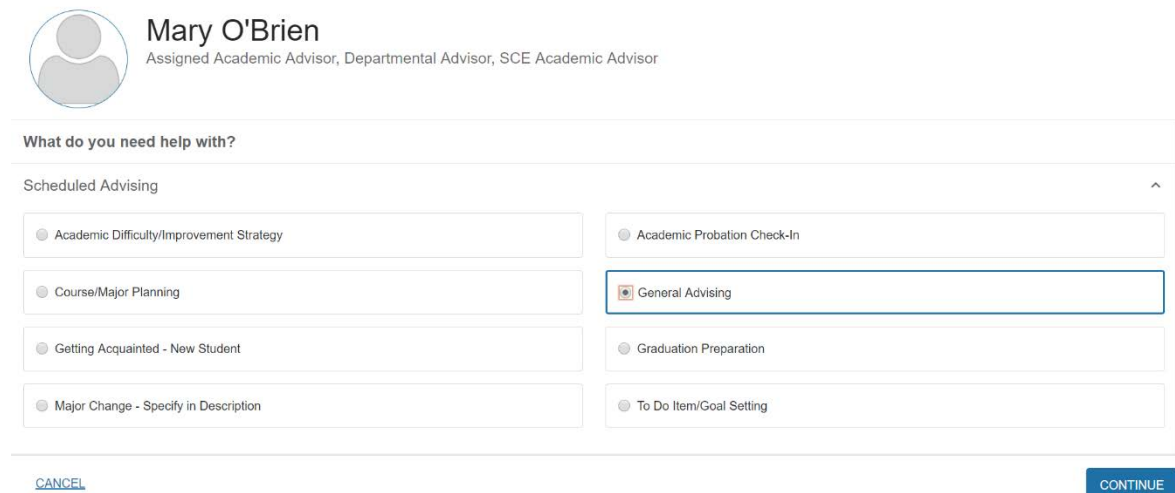
1. Click the triangle button to the right of the name for the desired person or service in the My Success Network or Courses channel.



2. Click the "Schedule" button from the list of options.



3. Choose "Schedule Advising", select your reason, and click continue.



4. Use the calendar to select a day and time for your advising appointment and then click continue.

What day and time works for you?

08-06-2018 → 08-08-2018

← August 2018 →

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Show group meetings

Tuesday, August 07 4 available

- 10:00 am - 10:30 am 30m  
336 Flarsheim Hall
- 10:30 am - 11:00 am 30m  
336 Flarsheim Hall
- 11:00 am - 11:30 am 30m  
336 Flarsheim Hall
- 2:30 pm - 3:00 pm 30m  
336 Flarsheim Hall

Wednesday, August 08 5 available

- 1:30 pm - 2:00 pm 30m  
336 Flarsheim Hall
- 2:00 pm - 2:30 pm 30m  
336 Flarsheim Hall

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5. Check to make sure all details are correct and click confirm.

Does this look correct?

Date and Time  
Wednesday, August 08  
3:30 pm - 4:00 pm

Location  
336 Flarsheim Hall

Reason for Visit  
Course/Major Planning [Change](#)

Course  
[Add a course](#)

If you want, tell us a little bit about what's going on so we can help

[BACK](#) [CONFIRM](#)