

# INTERNSHIP PETITION: SCHOOL OF COMPUTING AND ENGINEERING

NAME (first and surname) \_\_\_\_\_

UMKC STUDENT ID NUMBER \_\_\_\_\_ Level: (circle one) Undergraduate Graduate

UMKC EMAIL ADDRESS \_\_\_\_\_

Expected Graduation (Semester/Term): \_\_\_\_\_

Course: (circle one) CE 491 CS 491 ECE 491 IT 491 ME 491

Major: \_\_\_\_\_ Academic Advisor: \_\_\_\_\_

**Petition for internship credit should be submitted to an advisor in FH 336**

*Any communication will be sent to your UMKC email address. Please allow 1-2 weeks for a decision from the petition committee.*

PETITION (check one) <input type="checkbox"/> count toward major electives (CS) <input type="checkbox"/> count toward general electives (all)	
<input type="checkbox"/> required internship for degree (IT) <input type="checkbox"/> CPT (international graduate)	
Company/Organization Name:	
Company Address (street/city/state/zip):	
Job Title:	
Direct Supervisor:	
Start and End Date of Internship:	
Credit Hours:	
STUDENT SIGNATURE:	DATE:

PLEASE ATTACH AN OFFER LETTER THAT LISTS YOUR BASIC JOB DUTIES AND JOB TITLE. PETITIONS WILL NOT BE CONSIDERED WITHOUT EMPLOYMENT PROOF AND A DESCRIPTION OF JOB DUTIES. ALL PETITIONS MUST BE SUBMITTED TO THE COMMITTEE BY AN ADVISOR.

ADVISOR'S COMMENTS: (Please print an Advising Profile for each petition)	
ADVISOR SIGNATURE:	DATE:

SCE UNDERGRADUATE/GRADUATE COMMITTEE ACTION: APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/>	
Comments:	
COMMITTEE CHAIR SIGNATURE:	DATE:

FOR OFFICE USE ONLY	<input type="checkbox"/> Added to Petition Spreadsheet
<input type="checkbox"/> REVISED May 9, 2019 (GNC)	<input type="checkbox"/> Student Notified of Decision
	<input type="checkbox"/> Pathway Permission Granted